

Cal South Release and Transfer Appeal Process Instructions

Step 1

If your release has been contested by the releasing club, you may initiate the Appeal process by clicking on the link in the email you received from the Cal South Registration System when your release was contested. Or, contact Administrative Services by emailing us at administrativeservices@calsouth.com and we can send you the link

Step 2

Once on the page, use the same username and password with which you originally initiated the Release and Transfer Process.

If you have since forgotten your username and password, please click the "Forgot UserName / Password" link and fill in the basic information. Your password will then be sent directly to your personal email account.

Step 3

Logging in takes you immediately to the Primary Contact page for your account. Click on the "Continue" button.

Step 4

Select the player's name involved in the contested release by clicking the "Register" button on the line containing his/her name.

Step 5

On the "Register Event" page, check the "Appeal Submission" box.

Step 6

Once you check the "Appeal Submission" box, your personal information opens up. In the "Event Additional Information" section, type in the reason for your appeal. Then click the "Save" button.

Register to event session

Select event session to register for **Brian Brazil**
 Cal South Release & Transfer Appeal Submission
 Appeal Submission | 2013-2014 Seasonal Year

Personal Information

First Name* Initial Last Name* Suffix
 Brian Brazil
 Gender* Birthdate*
 Male

Address Information

Address Line 1*
 1929 S Placentia Ave
 Address Line 2
 City* State* Postal / Zip Code*
 Brea CA 92831
 Home Phone** Cell Phone**
 714 4511514
 Work Phone**

Event Additional Information

Written Appeal Submission*

Save Cancel

*Required **Just One Required

Step 7

Once you have saved, the system will return you to your Account page. Click the "Continue" button.

4 Steps To Go 1. Add Family Member >> 2. Register Event >> 3. Accept E.L.A. >> 4. Make Payment >> 5. Print Receipt >>

Register Your Family Members Who Attend This Event (Cal South Release & Transfer Appeal Submission)

Name	ID Num	DOB	Relationship	Registration
Brian Brazil	55952-635957	01/17/2001	Father	Registering Now
Leon Brazil	45854-863400	06/15/1996	Player	Register
Logan Brazil	65943-273009	03/11/2001	Player	Register

If you would like to add additional family members please click the back button <<< Back

List Of Members Registering This Event

Name	IDNum	EventSession Registered	Remove
Brian Brazil	55952-635957	Appeal Submission 2013,2014 Seasonal Year	Remove

Continue >>>

Step 8

Click the "Agree & Continue" button.

3 Steps To Go 1. Add Family Member >> 2. Register Event >> 3. Accept E.L.A. >> 4. Make Payment >> 5. Print Receipt >>

Accept E.L.A.

No E.L.A. is setup for this event registration.

Your Firstname Your Lastname
 Brian Brazil

Agree & Continue Print

Step 9

Select your Payment method to pay the Appeals fee of \$100.

[Rule 1.5.7.3: A \$100.00 fee payable to Cal South must accompany requests for appeals. In the event the contested transfer is allowed, the account of the contesting releasing club shall be charged the \$100.00 fee and the appealing player shall receive a refund of the appeal fee. The accepting club, if the transfer is approved, shall be charged a transfer fee as determined and published by Cal South.]

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Make Payment

Product	Promo Code	Qty	Price
Brian Brazil, Appeal Payment, Appeal Submission 2013-2014 Seasonal Year		1	100.00

Items Ordered: 1 Item(s) totaling: 100.00
 Order Total: 100.00
 Total Due: 100.00

Payment Method
 Choose One
 CREDITCARD >>>

Step 10

Once paid, print your receipt. Then you can log out.

Cal South may, but is not required, to hold a hearing on the appeal in its sole discretion. If it is determined that a hearing is necessary, the parties shall be informed of the date and time of the hearing and shall be given five (5) minutes per side to present their position. If a party does not intend to present oral argument that party shall notify Cal South. The parties shall be notified by Cal South of the decision on the appeal.

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Print Receipt

Print E.L.A.

Log out and back to (My Account Login) page