



Position: State Referee Administrator (SRA)

The Organization The California State Soccer Association - South (Cal South) is a 501c(3) California public benefit corporation and is the official youth and adult state soccer association of the United States Soccer Federation, United States Adult Soccer Association and United States Youth Soccer. Cal South represents 300 Member Leagues and Clubs comprising our membership of more than 200,000 registered players, coaches, referees and league administrators. The organization, with a service area that extends from San Luis Obispo to San Diego, provides rewarding recreational and competitive opportunities for players of all ages, genders and skill levels, visit www.CalSouth.com.

General Position Description: The Cal South SRA will serve in the leadership role as it relates to all Cal South Referee Programs, administration and respective staffing requirements therein. The SRA promotes and carries out the National and State Program for Referee Development for all affiliated soccer within Cal South. The SRA administers all policies within the state in accordance with the governing documents of Cal South, U.S. Soccer and the National and State Program for Referee Development. This will include but not be limited to the future growth, vision and formation of quality standards for all Cal South Referee Programs. The SRA position will be appointed by the Cal South Board of Directors on a biennial basis and be an exempt salaried employee reporting directly to the Cal South Chief Executive Officer.

Position Responsibilities:

- Leads expansion & development of new referee programs commensurate with Cal South Mission
- Coordinates activities and management of the State Director of Instruction, State Director of Assessment, State Assignor Coordinator and the State Youth Referee Administrator
- Works collaboratively with the referee associations throughout Southern California while establishing association wide standards and processes
- Disseminates information, including that sent from the U.S. Soccer National Office, to all referees within the State Association
- Ensure that an effective referee development program is working, which identifies, trains and provides opportunities to both promising youth and adult referees
- The State Referee Administrator shall be responsible for applying Federation standards in coordination with referee instructor(s) to grade each referee in his area for each registration period. The State Referee Administrator (or his delegate) shall certify the grade of each referee on the Federation registration form.
- Monitor the referee services and standards provided to all state run and sanctioned tournaments in Cal South
- Supervise & grow all Cal South referee development programs (Specialty Clinics, Mentoring Programs, Professional Development Program (RPD), Referee Camps...)
- Supervise the instructor training programs throughout Southern California

- Provide monthly reports to the Cal South CEO & Board of Directors and operate in accordance with Cal South approved budgets and financial management requirements
- Develops and maintains working relationships with Cal South Member Organizations, US Youth Soccer, US Soccer, USASA, and referee associations throughout California.

Required Qualifications and Desired Skills:

- Must possess leadership capabilities and knowledge of the National and State Program for Referee Development. Must be able to coordinate the state referee program to serve both the adult and youth soccer programs, and work in harmony with all affiliates and local officials in the development of the National and State Program for Referee Development
- Extensive experience and qualifications as an Assignor, Instructor, Referee and Assessor
- An accredited official within the Referee Community who has been officially recognized as meeting the essential requirements of a National USSF Certification
- College degree from an accredited four-year university is preferred
- Superior interpersonal and coaching skills with the ability to work well with staff at all levels
- Self-motivated and demonstrate ability to take initiative under general supervision and direction of superiors
- Must be exceptionally organized and possess excellent oral and written communication skills
- Demonstrated skill in establishing and maintaining cooperative working relationships with diverse individuals and organizations
- Demonstrated success in implementing strategic business plans, forecasting, analysis and budgeting to meet unique challenges and growth opportunities of referee programs
- Applicants must be a team player and be committed to achieving Association / Organizational goals
- Applicants must demonstrate professional experience in a supervisory position
- Applicants must be willing to work some weekend events. The position may require up to 25% travel to local, regional, or national events
- MANDATORY: Must be able to pass a Livescan, Background Check and Drug Test

The SRA will be supplied with appropriate equipment and technology (laptop, cell phone, etc.) to facilitate activities and reimbursement of all position related expenses.

Our corporate office is conveniently located near the junction of the 91 and 57 freeways, approximately 1 mile south of Cal State Fullerton in North Orange County.

If you would like to be considered for this position and think you have what it takes to join our team, please apply!

How to Apply:

Please submit a cover letter and a resume, to the attention of Lori Burzminski, Human Resources Assistant to the CEO at humanresource@calsouth.com. All application documents should be submitted **as an attachment in Adobe PDF format only.**

Application Deadline: September 27, 2019, 5:00 PM PDT

www.calsouth.com